



**May 4-5, 2013**

Twin Falls County Fairgrounds  
Saturday 12pm-6pm  
Sunday 12pm-4pm

Business Name: \_\_\_\_\_

Contact Name: \_\_\_\_\_

Billing Address: \_\_\_\_\_

City \_\_\_\_\_ State \_\_\_\_\_ Zip \_\_\_\_\_

Phone: \_\_\_\_\_ Fax: \_\_\_\_\_

Email: \_\_\_\_\_ Website: \_\_\_\_\_

List all products you will be selling by brand and description. Anything not listed cannot be sold or displayed during the event.

Product(s)Description: \_\_\_\_\_

Power Required (Yes) \_\_\_\_\_ (No) \_\_\_\_\_

Presenting Sponsorship \$2,000 (1 available) \_\_\_\_\_ Beverage or Food Sponsorship \$400 \_\_\_\_\_  
10x10 Booth \$250.00 \_\_\_\_\_ 10x20 Booth \$450 \_\_\_\_\_

We can accept all major credit cards; a 3 % convenience fee will be applied.  
Please Make All Checks and Money Orders Payable To: **TOWNSQUARE MEDIA**  
Mail or fax to: **Townsquare Media** 415 Park Avenue, Twin Falls, ID 83303  
Phone: (208) 737-6016 Fax (208) 733-7525



## TERMS AND CONDITIONS

After April 15<sup>th</sup>, 2013, 50% of total contracted space amount must be received with application and is non-refundable. Balance must be paid in full by **April 26, 2013**. We accept all major credit cards for payment; however, a 3% convenience fee will be applied.

**Your booth must be occupied all hours of the event. There will be no early teardown.**

**Please be advised that you are to complete the Idaho Sales Tax Declaration and turn it in before you are allowed to set up your booth.** Idaho sales tax is 6%. If you have any questions please contact our office or the Idaho Tax Commission at (208) 334-7660 or toll free (800) 972-7660.

**All vendors must provide us a certificate of insurance.** The space contracted is solely for the use of the exhibitor whose name appears on this contract. It is agreed that the exhibitor will not sublet or assign any portion of the contracted space without prior written consent by Townsquare Media. This includes any signs, brochures or printed materials of any type.

If written approval is not received prior to set-up time, additional cost will be charged to vendor or any client in breach of this contract will be immediately expelled from the event.

**Note: To protect our venue**, no food or drink can be given away. No signs, banners or display materials of any type may be attached to the walls or fixtures in any fashion.

All vendors are responsible for the removal of their excessive trash, i.e. empty boxes, sample products, etc.

Set up will occur on Saturday, May 4<sup>th</sup> **ONLY** starting at 9 a.m.

Tear down for all vendors will begin @ 4 p.m. Sunday, May 5<sup>th</sup>, **everything must be out by 6 p.m.**

Under **NO** circumstances will an exhibitor's materials be allowed to remain in the building beyond this time.

Any vendor not exited by the listed times will be assessed any charges incurred by Townsquare Media .

We are here to assist you, if you have any questions regarding our policies... please ask.

We reserve the right to alter the floor plan when necessary to ensure best exhibitor blend.

I acknowledge and accept these terms:

Business Representative: \_\_\_\_\_ Date: \_\_\_\_\_

Townsquare Media Representative: \_\_\_\_\_ Date: \_\_\_\_\_

**Townsquare Media**  
415 Park Avenue, Twin Falls, ID 83301  
Phone (208)737-6016 Fax (208)733-7525

